

My Career Reinvention: TW to IDL and Beyond



Dr. Jackie Damrau, BPMN Sr. Business Systems Analyst



Hi, I'm Jackie (or Dr. Jackie, as some call me)

My first Technical Communicator Job Title: Technical Writer

My current Job Title: Sr. Business Systems Analyst

How I represent myself: As a Business Process Management professional with experience in business process modeling, business systems analysis, technical communication, and instructional delivery/design

Certifications that I Hold: BPMN Professional, ARIS Business Architect Professional

You can find more about me at:

@damrauja (Twitter); <u>www.linkedin.com/in/jackiedamrau</u> (LinkedIn)

What I Have Been and Am!

• 1976-1990

- Secretary
- Civil Service Clerk (Temp)
- Insurance Clerk
- Legal Secretary
- Word Processor
- Technical Typist
- Phototypesetter
- Production Supervisor
- Office Manager/Security Supervisor
- Editorial Assistant III

• 1990-2010

- Administrative Assistant
- Publications Specialist
- Technical Writer I and II
- Proposal Writer
- Senior Technical Writer
- Curriculum Developer
- Team Lead, Learning & Development
- Knowledge Management Analyst 3 and 4

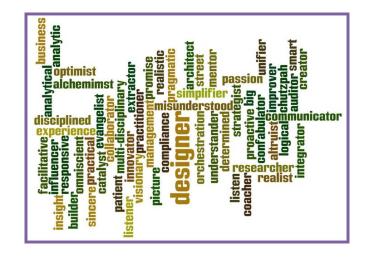
• 2010-Present

- Senior Functional Analyst
- ARIS Trainer
- Business Process Management Analyst
- Senior Business Systems Analyst

- High School
 - **During:** I majored in Business
 - After: Business College to get my Legal Secretary Certificate
- Entered into Word Processing BECAUSE I could "type fast"
 - No TW Degrees existed when I started, but I focused on English
- Stayed in the TW world loving every minute of it
- Launched my IDL career where after three months, I was promoted to Team Lead (self-study and mentoring)
 - Thanks to STC's IDL SIG and its members' mentorship (Jane Mackenzie, Karen Baranich, and others) I found a happy place
 - Plus a short two years as a member of ATD which I found to not be as good as the IDL SIG offerings and camaraderie
- Career Growth took over
 - Took my TW, IDL (Training), and other skills to the Analyst role (again, self-study, plus a BPMN certification and an Advanced Professional Certificate
- And, yes, I'm always looking for my next opportunity — Always looking for a new adventure!



How | Got Here!



How Did I Get These Jobs!

• Placement/Contract Agencies

- Secretary
- Civil Service Clerk (Temp)
- Insurance Clerk
- Business Process Management Analyst
- Senior Business Systems Analyst

• Job Classifieds

- Legal Secretary
- Word Processor
- Technical Typist
- Phototypesetter
- Production Supervisor
- Editorial Assistant III
- Technical Writer I and II
- Proposal Writer

• Friends/Word of Mouth

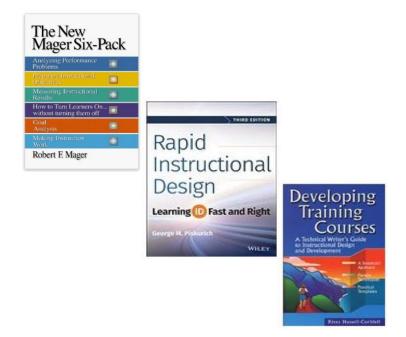
- Office Manager/Security Supervisor
- Administrative Assistant
- Publications Specialist
- Curriculum Developer
- Team Lead, Learning & Development
- Senior Technical Writer
- ARIS Trainer

• Promotions

- Knowledge Management Analyst 3 and 4
- Senior Functional Analyst

Self Study (My Way)

IDL Books that I used to teach myself Instructional Design



BPM Books that I used to teach myself Business Process Management and Modeling







Education

Northwood University

Dallas, TX AA and BBA, Business Administration Minor: International Business

Amberton University Garland, TX MBA, Business Administration

California Coast University

Santa Ana, CA DBA, Business Administration

On-lineLearning.com and Ohio University Certificate, Information Design

University of San Francisco

San Francisco, CA Advanced Professional Certificate, Business Process Management

Instructional Design & LearningSTCSpecial Interest Group

